

# Town of Sumner, Maine

633 Main Street, Sumner, Maine 04292 Tel. 388-2866

[www.sumnermaine.us](http://www.sumnermaine.us)

## Site Plan Review Application

### Establishment:

Pursuant to Article VIII, Pt. 2, Sec. 1 of the Maine State Constitution, and 30-A M.R.S.A., Section 3001, the Town of Sumner hereby establishes a Planning Board. The Board which has been acting as a Planning Board for the Town of Sumner is hereby reestablished as the legal Planning Board for the purposes of this Ordinance. The actions which the Board took prior to the adoption of this Ordinance are hereby declared to be the acts of the legally constituted Planning Board of the Town of Sumner.

### Purpose:

The purpose of the Planning Board of Sumner is to assure an orderly growth of the Town without limiting the rights of individual property owners, using the guidelines from the Comprehensive Plan.

### **Site Plan Review Fees:**

\$100 plus \$5 per 1,000 square foot

Communication tower - \$150

Escrow - \$150 per 2,000 square foot

Additional fees as described in the Site Plan Review Ordinance

**Project Name:** \_\_\_\_\_

### **Location of Property:**

From Sumner's Tax Map: Map: \_\_\_\_\_

Section: \_\_\_\_\_

Lot: \_\_\_\_\_

From County Registry: Book: \_\_\_\_\_

Page: \_\_\_\_\_

### **Applicant Information:**

1. Name of Applicant(s): \_\_\_\_\_

2. Contact Information: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

3. Name of Property Owner/Address: \_\_\_\_\_

4. Name of Applicant's Authorized Agent/Address: \_\_\_\_\_

5. Name of Person and Address to Which All Correspondence Regarding this Application Should be Sent: \_\_\_\_\_

6. Is the Applicant a Licensed Corporation in Maine? If Yes, Attach a Copy of State Registration:

Yes \_\_\_\_\_ No \_\_\_\_\_

7. What Legal Interests Does the Applicant Have in the Property to be Developed (Ownership, Option, Purchase and Sales, Contract, Other)? If Any, Please Attach Evidence of Interest.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. What Interest Does the Applicant Have in any Abutting Properties?

\_\_\_\_\_  
\_\_\_\_\_

9. List the Names and Mailing Addresses of All Abutting Property Owners, Including Those Across a Public Right of Way (Attach Additional Pages, if Necessary):

Name	Address	Lot & Map Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Nature of Project:**

10. Please Describe the Nature of the Proposed Project Including Total Floor Area, Type of Materials/Products to be Handled, Hours of Operation, and Other Information to Familiarize the Planning Board with Your Application (Add Additional Pages, if Necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Acreage of Parcel: \_\_\_\_\_

12. Acreage to be Developed: \_\_\_\_\_

13. Districts in Which Project is Located: \_\_\_\_\_

14. Is Any Portion of the Property Within 250 Feet of the High-Water Mark of Any River, Pond, Stream, or Wetland? **Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

15. Is Any Portion of the Property Within a Special Flood Hazard Area, as Defined by the Town of Sumner Flood Hazard Map? **Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

16. Is the Project Located on a Mapped Sand or Gravel Aquifer (subject to Shoreland Restrictions)? **Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

17. State below the Estimated Cost of the Project, as Proposed in the Application to address adverse effects on the project and/or surrounding environment.

**Legal:** \_\_\_\_\_ **Storm Water:** \_\_\_\_\_ **Landscaping:** \_\_\_\_\_

**Sewage Disposal:** \_\_\_\_\_ **Structures:** \_\_\_\_\_ **Erosion:** \_\_\_\_\_

**Roads/Parking:** \_\_\_\_\_ **Water Supply:** \_\_\_\_\_ **Other:** \_\_\_\_\_ **Total:** \_\_\_\_\_

**Development Information:**

18. Gross Floor Area/Area to be Developed: \_\_\_\_\_

19. Percentage of Lot to be Covered by Structures and Parking: \_\_\_\_\_

20. Method of Infrastructure:
- 1) Water Supply: \_\_\_\_\_
  - 2) Sewage Disposal: \_\_\_\_\_
  - 3) Fire Protection: \_\_\_\_\_
  - 4) Electricity: \_\_\_\_\_
  - 5) Solid Waste Disposal: \_\_\_\_\_
21. Type of On-Site Sign(s) Including Project Notice Signs:  
\_\_\_\_\_
22. Number of Parking Spaces: \_\_\_\_\_
23. Describe the Proposed Erosion and Sedimentation Control Methods to be Employed During Construction and Maintenance of the Proposed Project  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other Information:**

24. Evidence of Notification (Certified Mail, Return Receipt Requested) to Property Owners as Noted in #9:  
\_\_\_\_\_  
\_\_\_\_\_
25. List Any Waivers to be Requested:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
26. Proposed Construction Schedule:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
27. Map Showing Relationship of Proposed Development to Surrounding Area and Including Existing or Proposed Easements or Right-of-Ways
28. Specific Information Requested by Planning Board:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The Application Must be Accompanied with the Following, in Addition to the Information Contained in the Town of Sumner Site Plan Review Ordinance.**

- A. Plan Drawn at a Scale, no less than 1 Inch equaling 50 Feet, Indicating the Nature of the Project.
- B. Map to Show the Relationship to the Surrounding Area.
- C. Copy of Any Existing, or Proposed Easements, and Right-of-Ways.

To the Best of my Knowledge, All Information Submitted in this Application is True and Correct.

\_\_\_\_\_  
Signature of Applicant or Agent

\_\_\_\_\_  
Date

***Note: This Application Provides the Sumner Planning Board with General Information. Applicants are Encouraged to Review Section # \_\_\_\_\_, Site Plan Review, of the Town of Sumner Zoning Ordinance for Specific Submission Concerns.***